

FIG. 1

2/25

SERVER 100

CLIENT 102

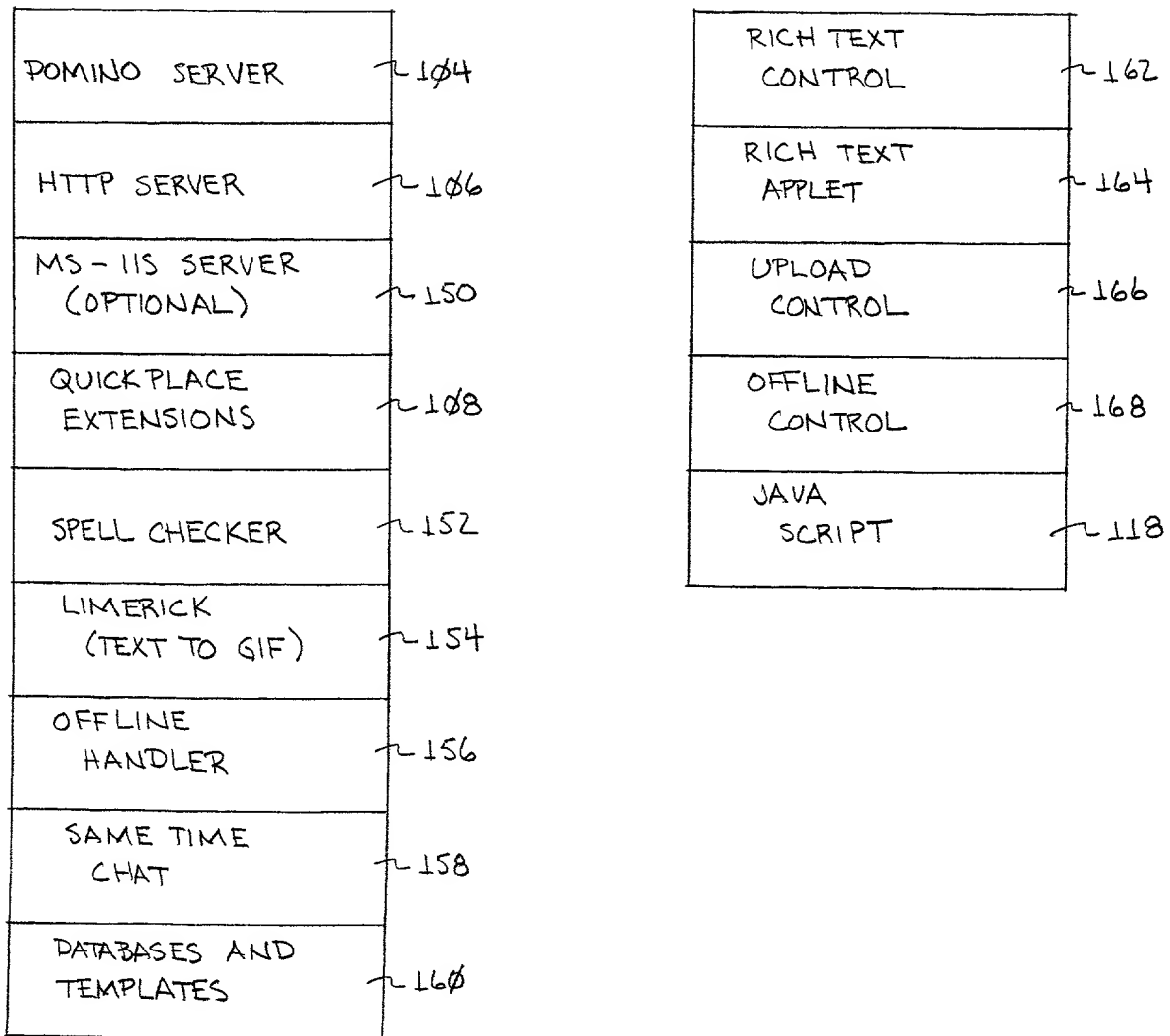


FIG. 2

172	PLACE	DIRECTORY	202	196	PLACE TYPE	DIRECTORY*	216
174	ROOM	DATABASE	204	198	ROOM TYPE	TEMPLATE	218
176	FOLDER	FOLDER VIEW	206	200	SKIN	NOTE	220
182	PAGE	NOTE	208	184	PLACEBOT	AGENT	222
190	MEMBER	NOTE	210				
178	FORM	NOTE	212				
180	FIELD	NOTE	214				

FIG. 3

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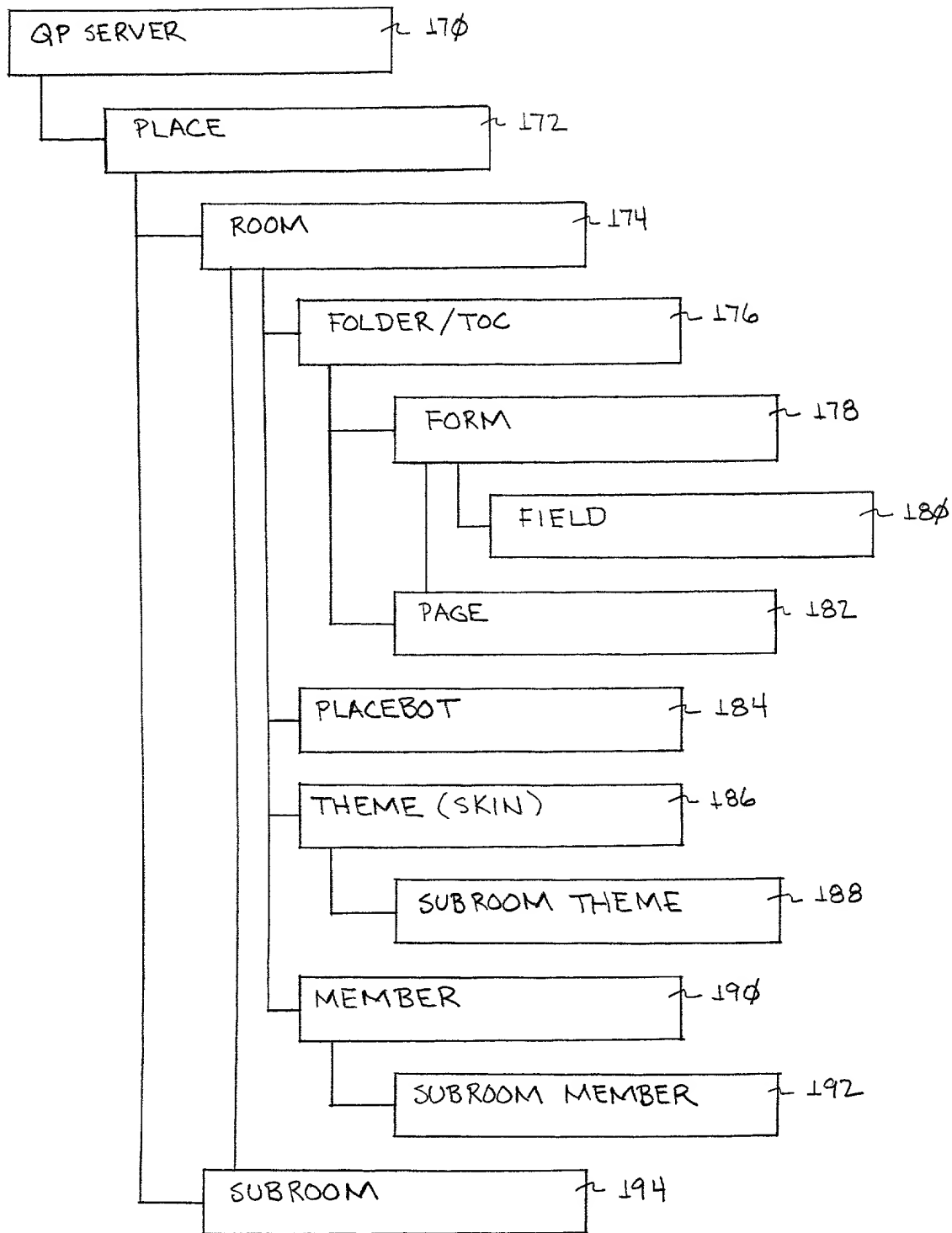
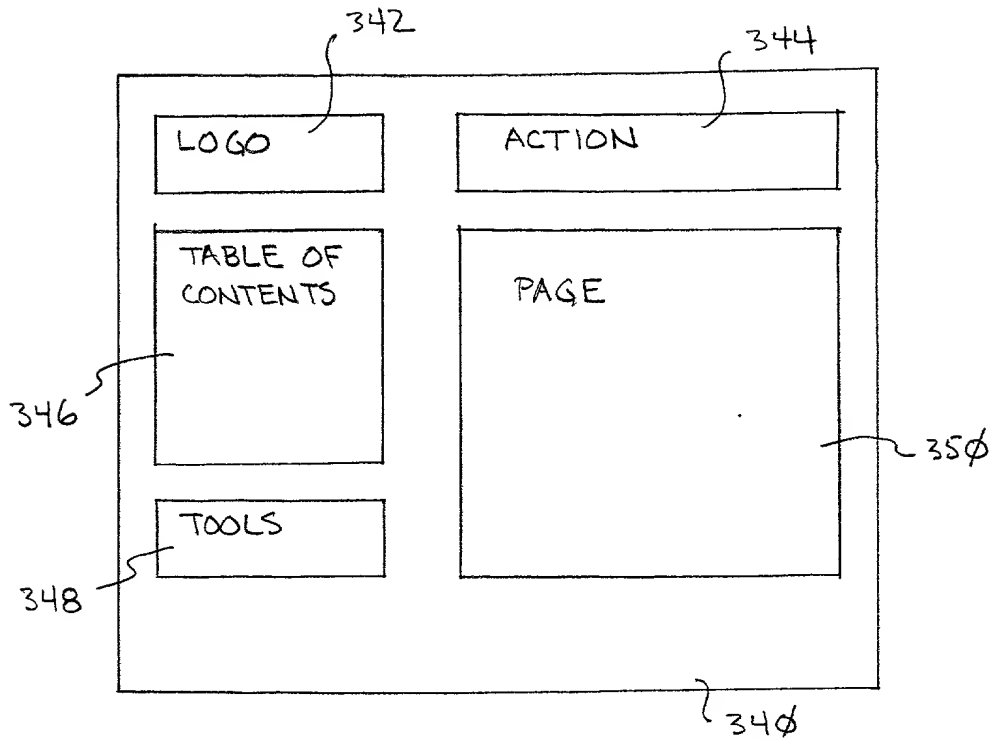


FIG. 4



SKINS

FIG. 5

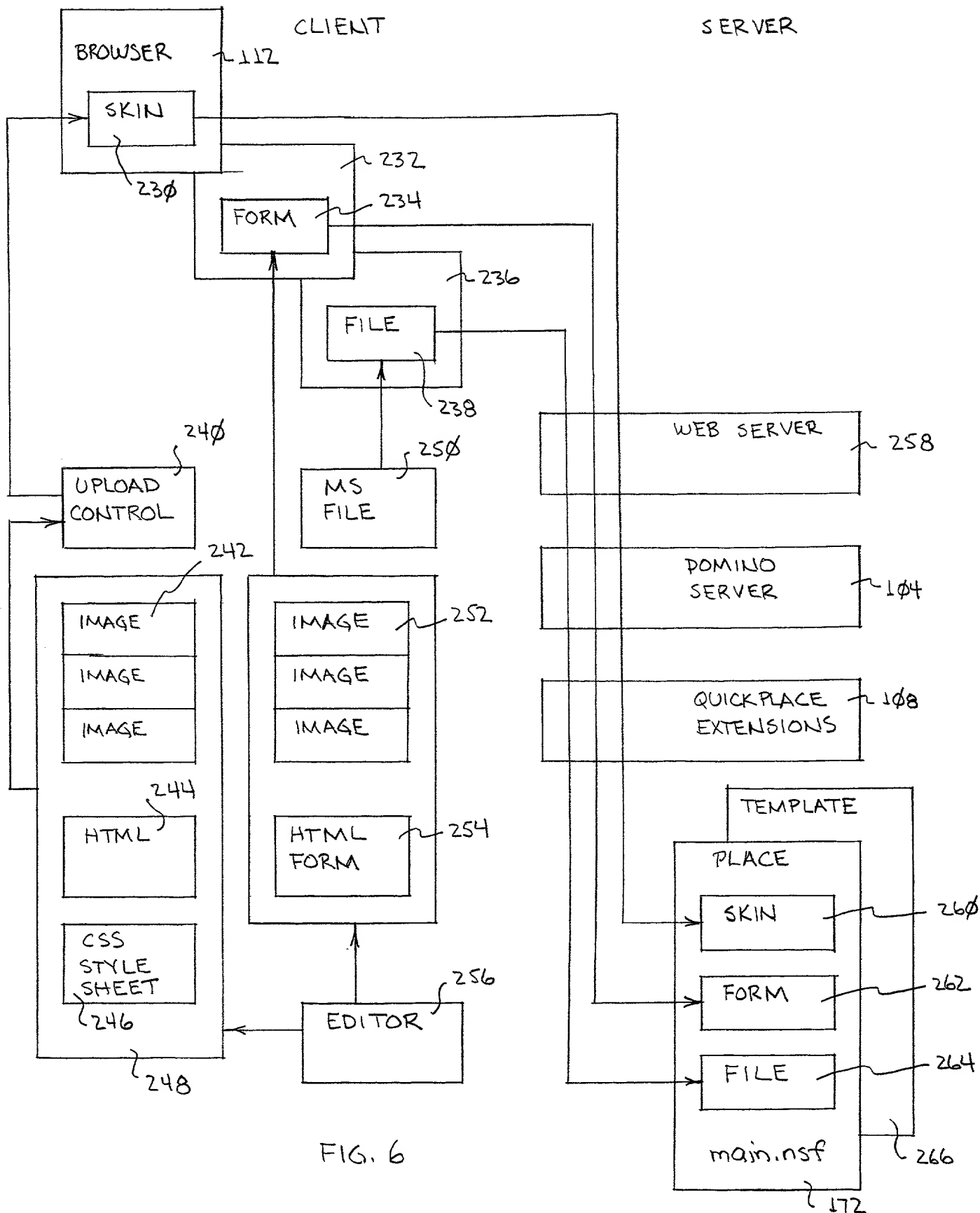


FIG. 6

7/25

FIG. 7 is a schematic diagram of a web page layout. The layout includes a header section with a TOC (Table of Contents) on the left, and a main content area with a PAGE CONTENT section. The PAGE CONTENT section contains a list of items: Add Content, Customize, and a list of items. The layout also includes a sidebar on the right with a list of links: QUICK SEARCH, ADVANCED SEARCH, WHATSNEW, CHAT, NOTIFY, PRINT, TUTORIAL, and HELP. The layout is labeled with various reference numerals: 372, 374, 376, 378, 382, 384, 386, 388, 390, 392, 394, 396, 398, 400, and 402.

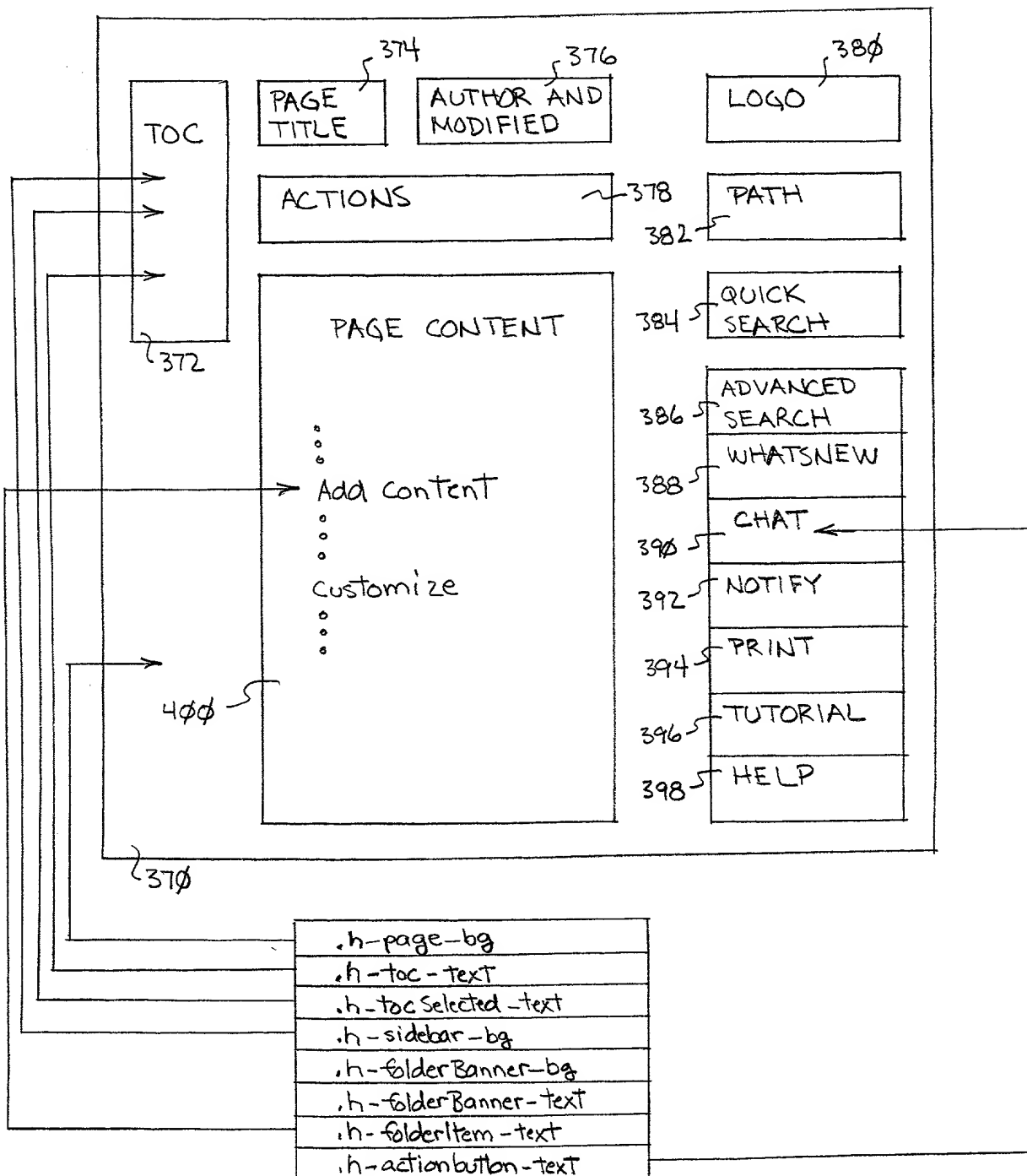
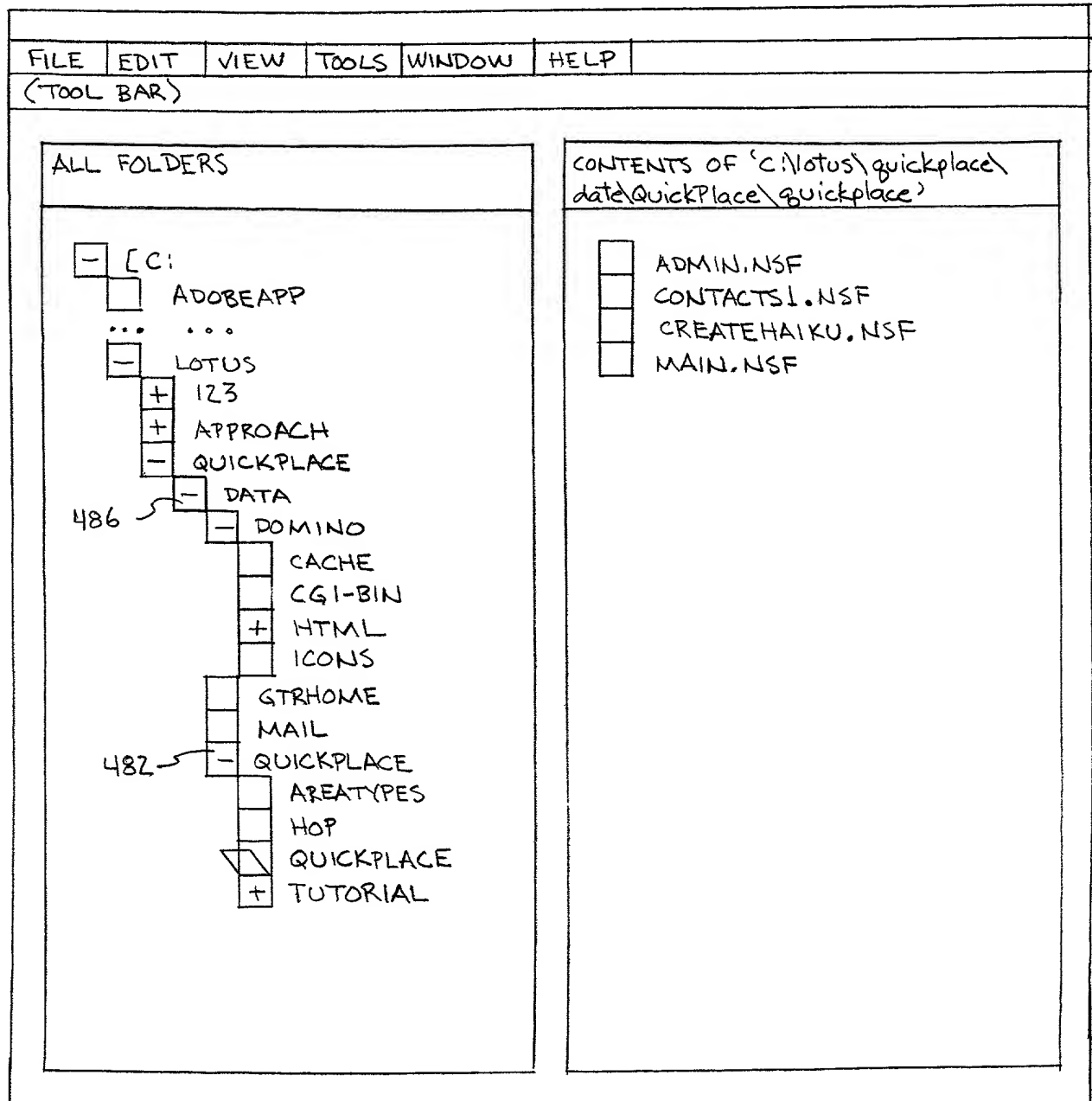


FIG. 7



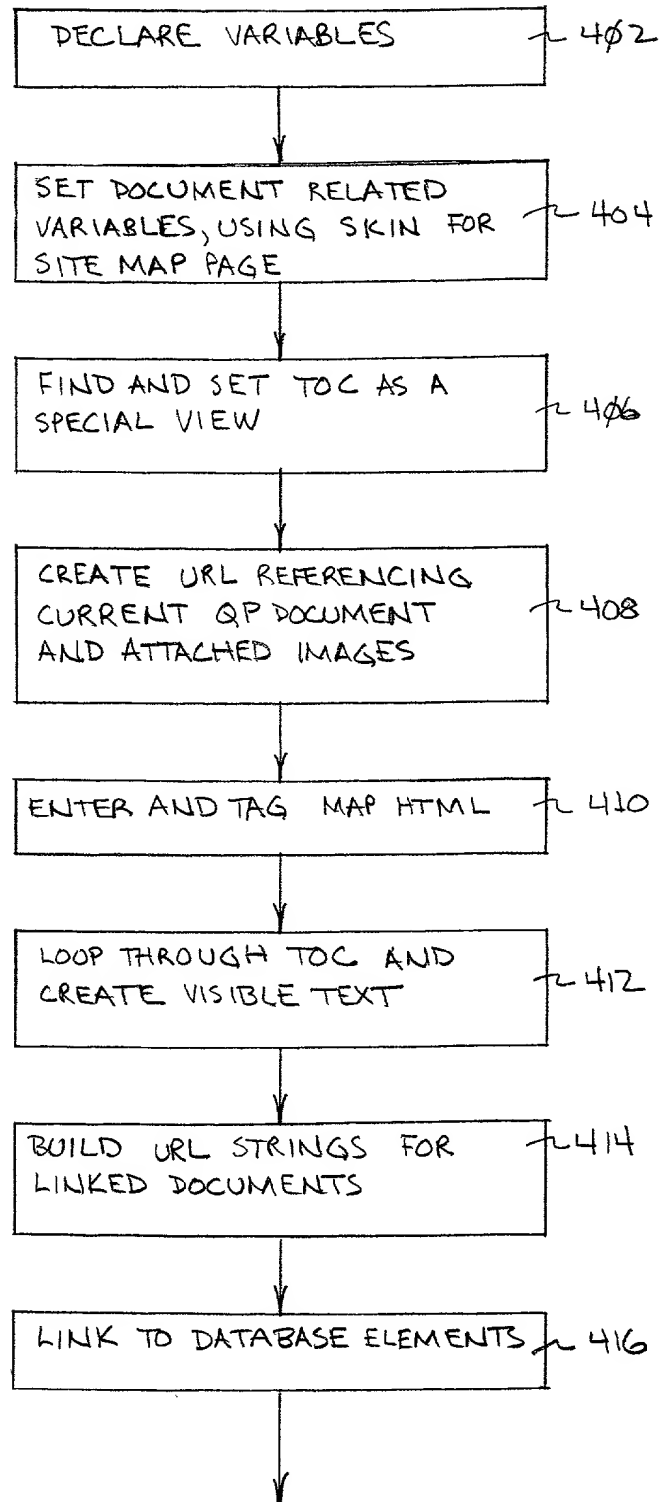


FIG. 9A

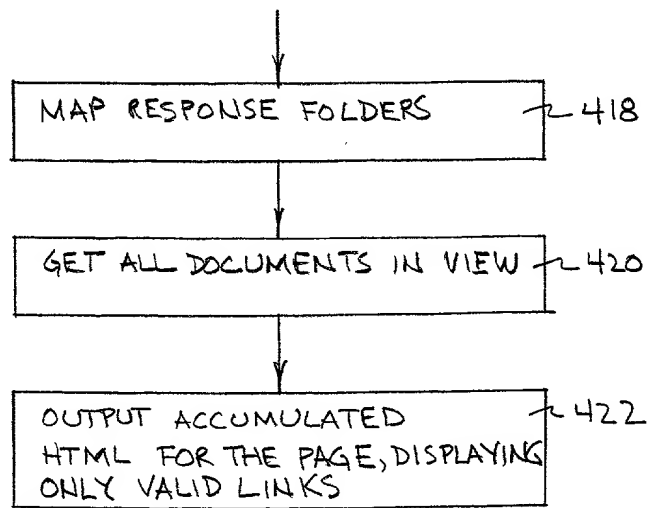


FIG. 9B

QUICKPLACE

FILE	EDIT	VIEW	FAVORITES	TOOLS	HELP
------	------	------	-----------	-------	------

...	HOME	SEARCH	...	MAIL	PRINT	EDIT	DISCUSS
-----	------	--------	-----	------	-------	------	---------

LINKS ☐ HAIKUTEAM ☐ QUICKPLACE-1 ☐ QUICKPLACE-QUICKPLACE ...

HOME:

NEW:

What would you like to create ?

- ☒ PAGE. choose this to create a new page that can include rich formatted text, images, and file attachments
- ☐ IMPORTED PAGE. Choose this to create a new page using the contents of an existing file that is on your computer,
- ☐ CALENDAR PAGE. Choose this to create a new calendar entry,
- ☐ MICROSOFT WORD 2000 PAGE. Choose this to create a page using Word 2000.
- ☐ MICROSOFT POWERPOINT 2000 PAGE. Choose this to create a page using PowerPoint 2000.
- ☐ ALL DAY EVENT
- ☐ STATUS REPORT. Please use this for weekly status reports
- ☐ ACTION ITEM

416

414

412

Click the NEXT button below when you are finished filling out this form.

NEXT

BACK

418

408

FIG. 10

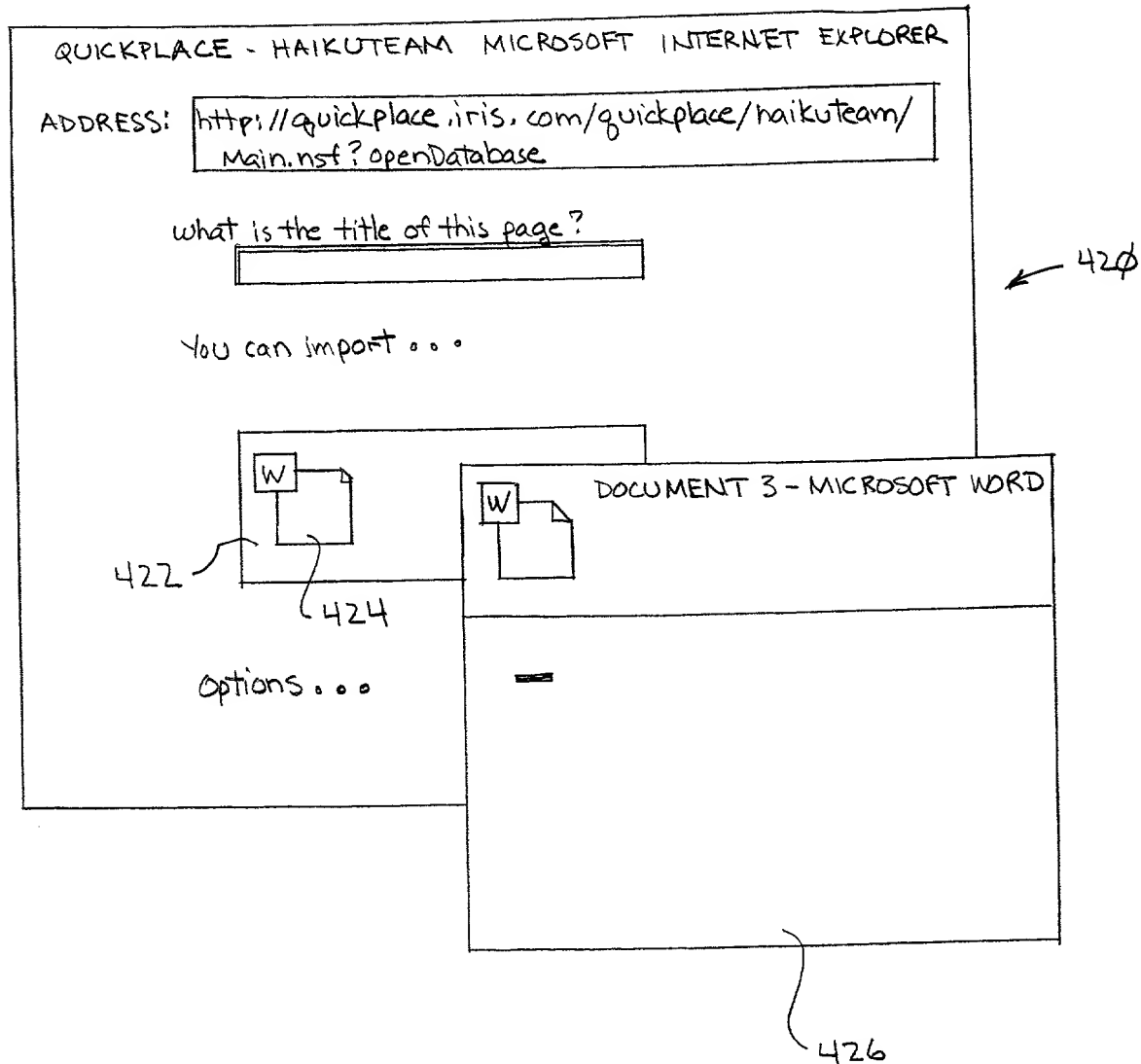


FIG. 11

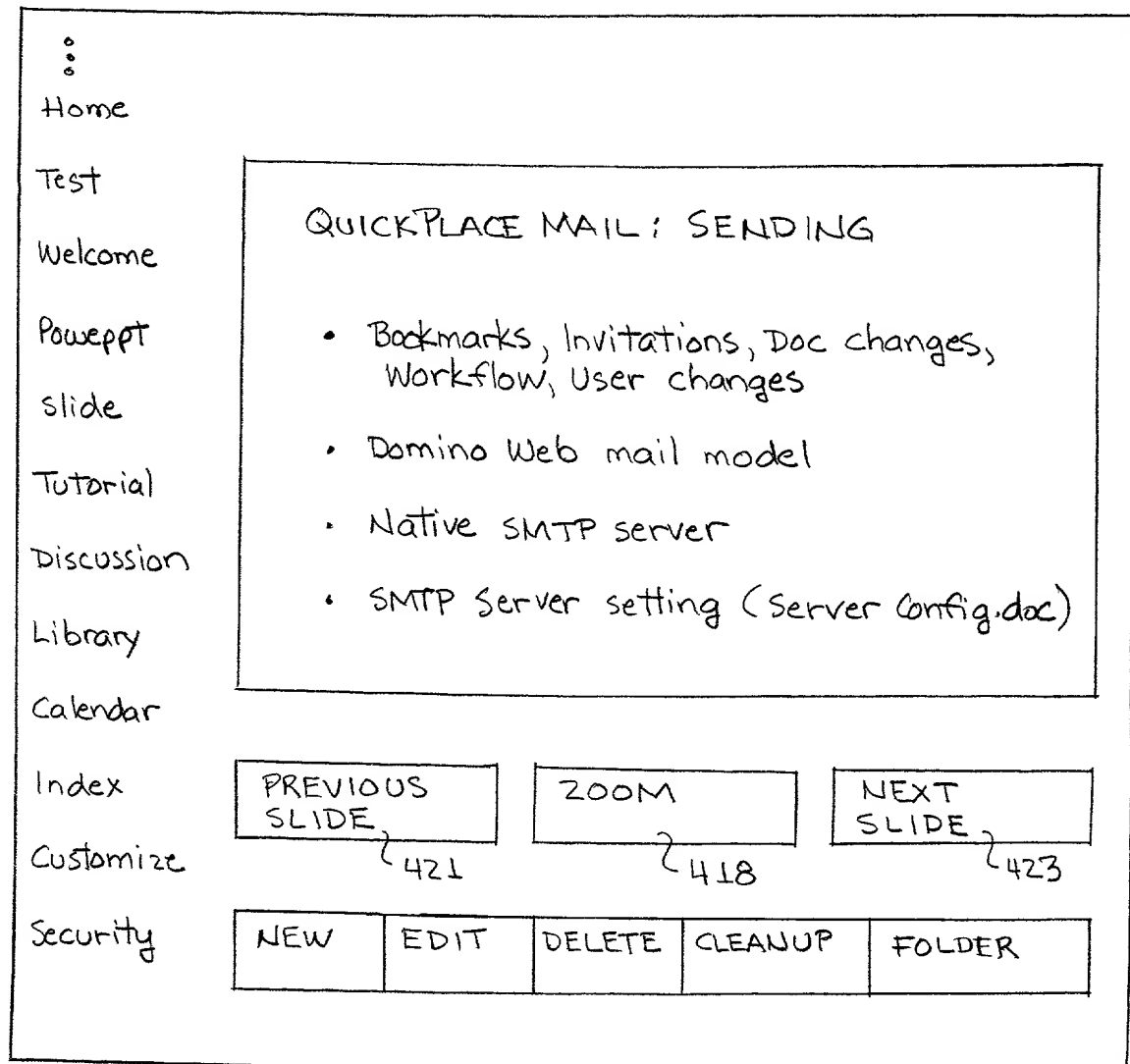


FIG. 12

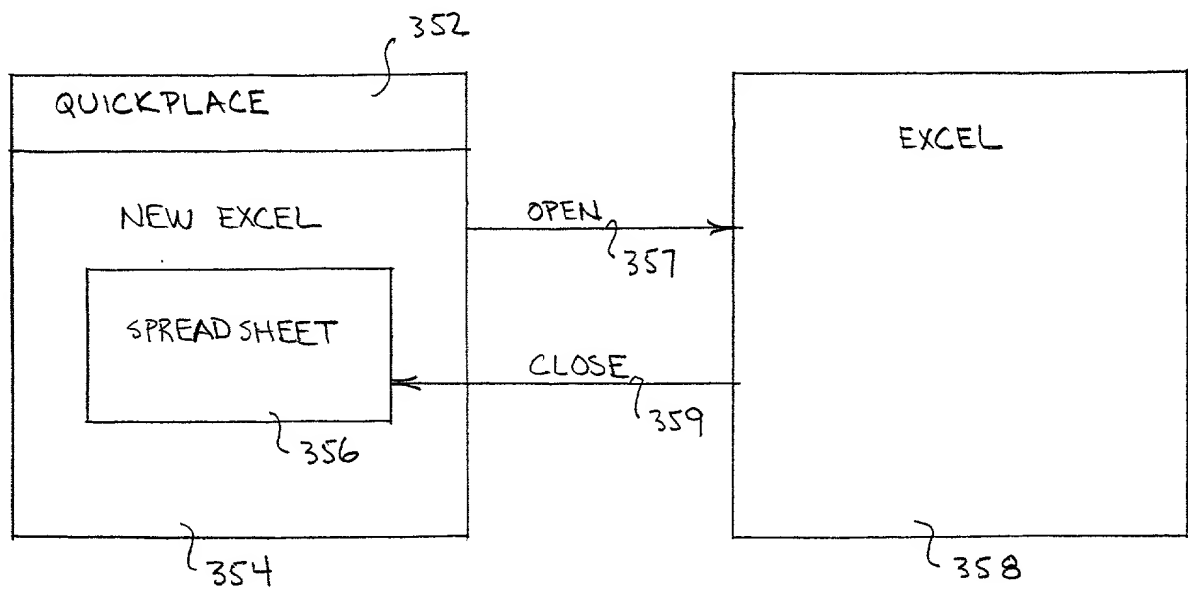


FIG. L3

...
ADDRESS: http://quickplace.itis.com/QuickPlace/presentation/main.nsf?OpenDB&Login

HOME

PRESENTATION

WELCOME

WHAT IS QP

ARCHITECTURE

INSTALL

ADMIN

OFFLINE

SERVER

CLIENT

BUILD PROCESS

TROUBLESHOOT

TOOLS

INDEX

CUSTOMIZE

SECURITY

NEW FORM

What is the title of this form?

442

FIELDS. What fields would you like to include in this form?

ADD...	Title
MODIFY...	
REMOVE...	
REORDER...	

WORKFLOW. Do you want pages created with this form to be reviewed before being published?
 Standard Workflow 432

BASED ON A MICROSOFT OFFICE OR LOTUS SMARTSWEET DOCUMENT. Choose an office or SmartSuite document to use for editing pages created with this form. 434

☒ ☐ ☐ ☐ ☐

☒ 436
SCHEDULE.XLS

Do you want pages created with this form to always be placed in a specific folder?
 444

You can optionally provide a fuller description of the form:

Click the DONE button below when you are finished filling out this form, 446

DONE

CANCEL

448

346

430

FIG. 14

...

HOME

TUTORIAL

DISCUSSION

LIBRARY

CALENDAR

INDEX

CUSTOMIZE

SECURITY

ATTACHMENT OPTIONS

PRECREATED ATTACHMENTS, You can select files to automatically be attached to every new page created with this form by clicking on the folder icon below.

452

434

Attachments will now be able to be added to pages created with this form.

Click the NEXT button below when you are finished filling out this form.

NEXT

BACK

450 →

FIG. 15

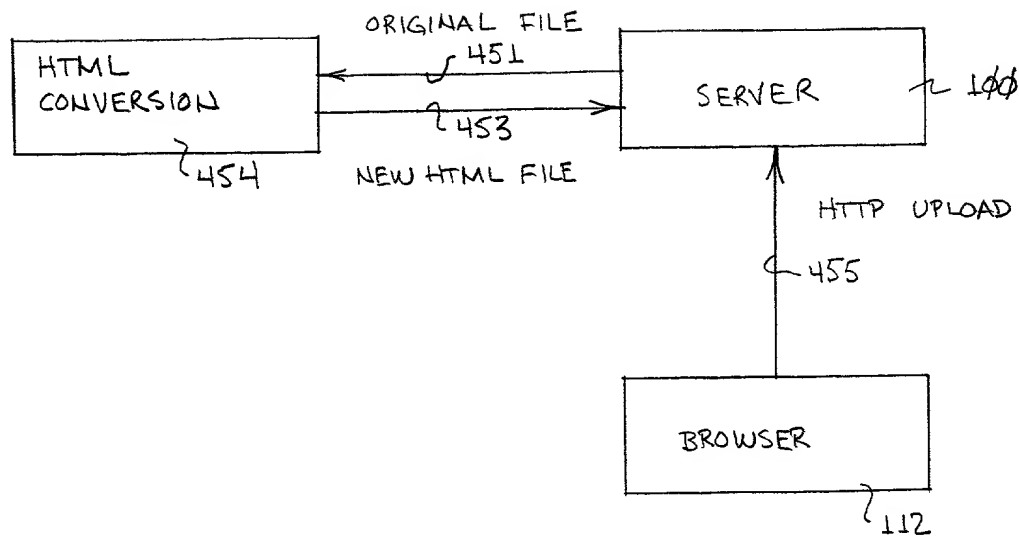
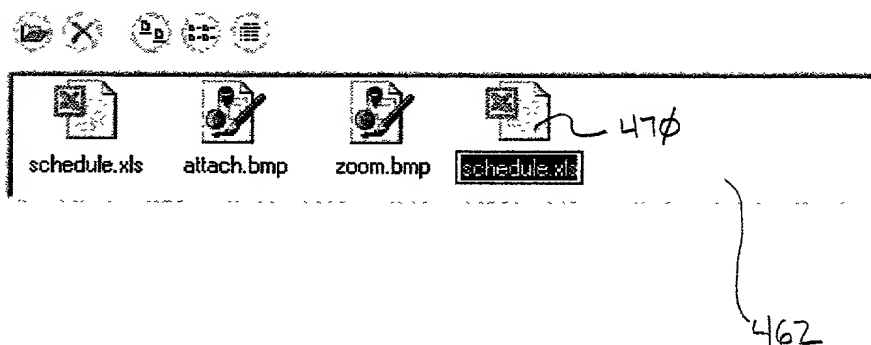
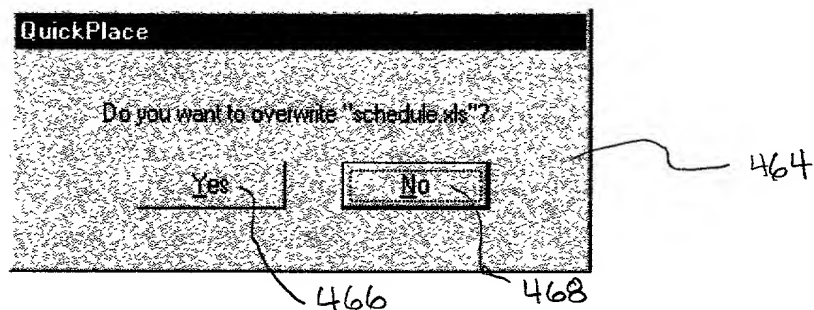
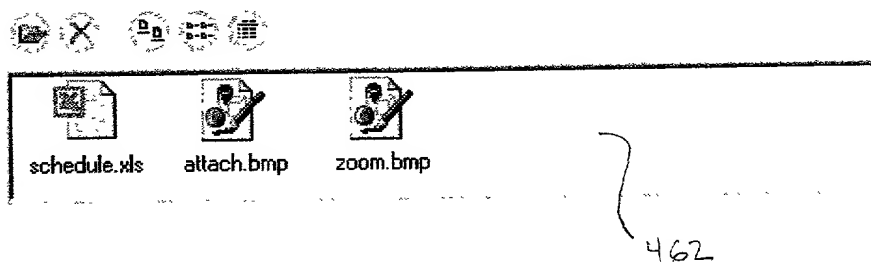
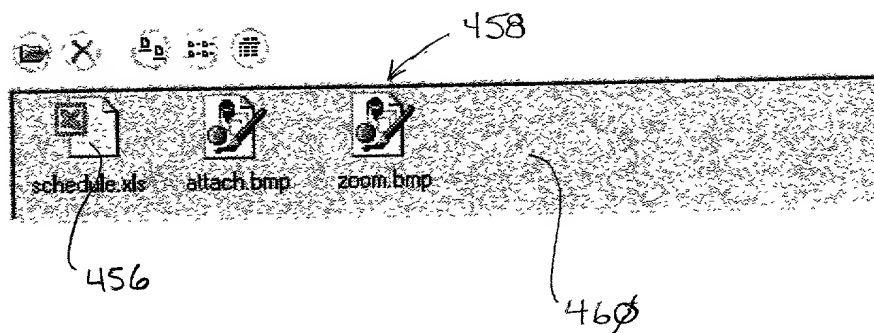


FIG. 16



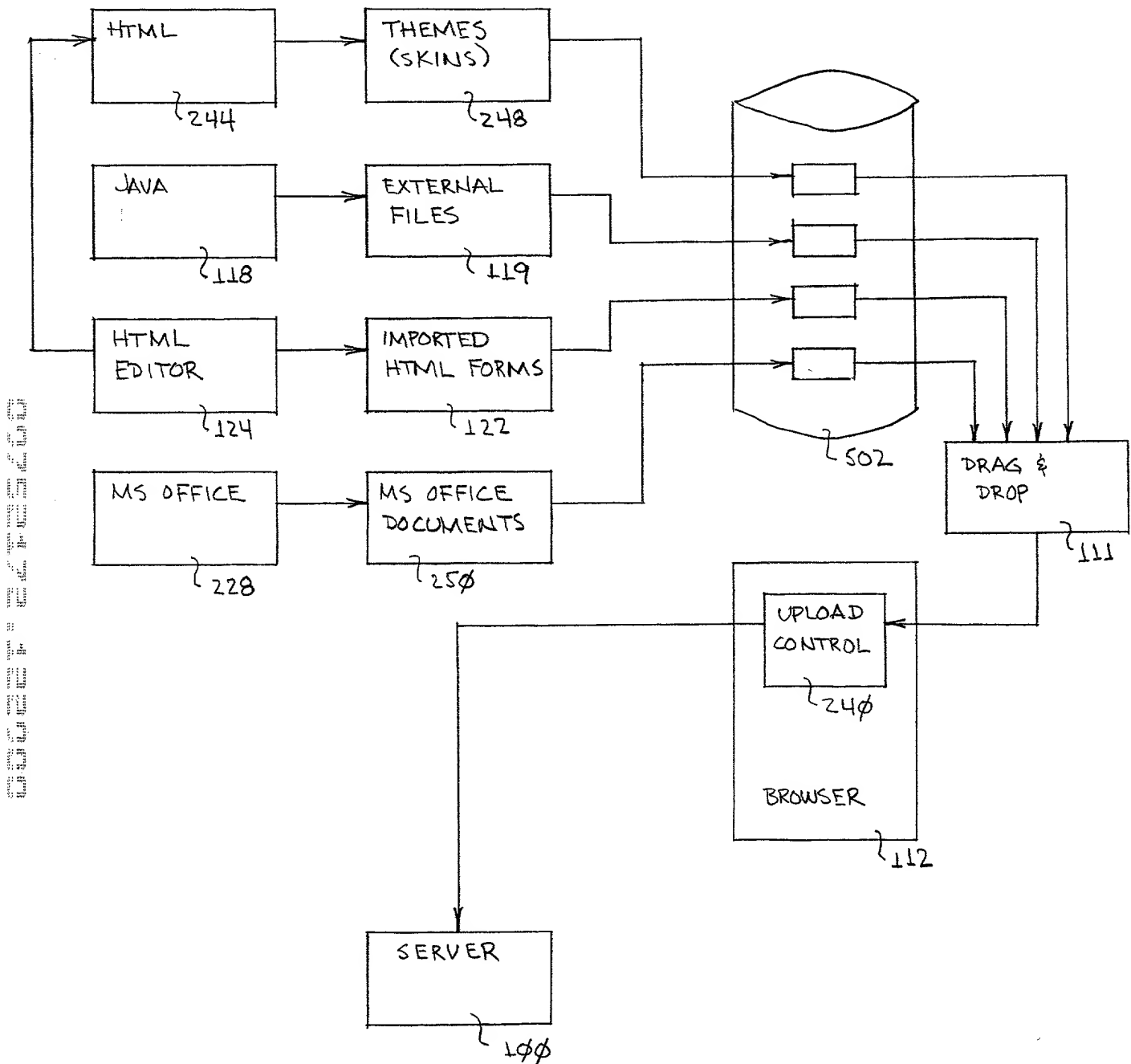


FIG. 21

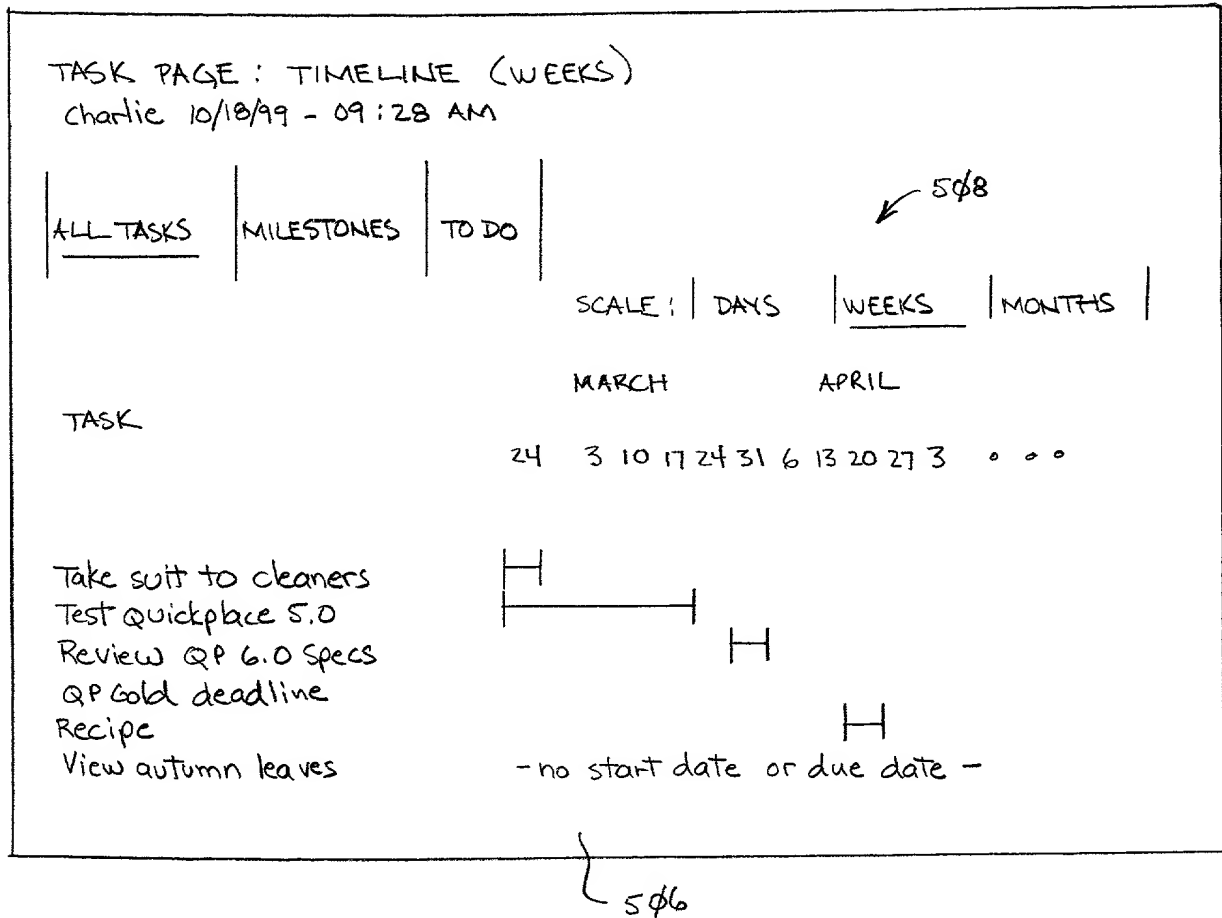
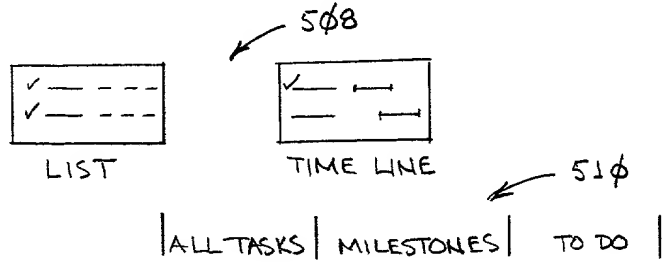


FIG. 23

TASK PAGE 1: LIST VIEW
Charlie 09/20/00 05:23 PM



TASK	CATEGORY	START DATE	DUE DATE	ASSIGNED TO
Take suit to cleaners	Priority 1		12/1/2000	Mr. Big
✓ Test QuickPlace 5.0	Priority 1	10/1/2000	12/1/1999	
Review QP 6.0 specs	Priority 2		8/12/2001	
✓ QP Gold deadline	Milestone		11/23/2000	
Recipe	Other			

506

FIG. 22

TASK FIELD GROUP - READ SCENE STATE
charlie 10/18/00 9:42 A.M.

this is the read scene state for tasks that
are not milestones :

Task information :

Assigned to :	Cathy
Status :	Incomplete
Due date :	12/23/00
Start date :	12/22/00
Category :	Project X
Who can edit this task :	Cathy, Jolio

FIG. 24

MILLENNIA	MERGERS_ ACQUISITIONS
<ul style="list-style-type: none">• Welcome• Foyer Discussion• Millena's Room• CapMan Room• The Rock's Room• Acquisition Cal• Library• Customize• Members	<p>Back Next Help</p> <p>FORM WORKFLOW</p> <p>WORKFLOW: By setting the workflow for a form, you can route pages to specific members and ... as the page is being published</p> <p>WHAT TYPE OF WORKFLOW SHOULD THIS PAGE HAVE?</p> <p>514 — <input checked="" type="radio"/> No special workflow, ...</p> <p>515 — <input type="radio"/> Simple submit, ...</p> <p>516 — <input type="radio"/> Editor-in-chief, ...</p> <p>517 — <input type="radio"/> Approval cycle, ...</p> <p>518 — <input type="radio"/> Multiple editors, ...</p> <p>CLICK THE NEXT BUTTON BELOW WHEN YOU ARE FINISHED FILLING OUT THIS FORM.</p> <p>NEXT</p>

512

FIG. 25

MILLENNIA

...

• CUSTOMIZE

MERGERS_ACQUISITIONS

Cancel
Done
Help

NEW FORM

- 1 What is the title of this form? 528
- 2 What fields would you like to be included in this form?

ADD

MODIFY

REMOVE

REORDER
- 3 Workflow: Do you want pages created with this form to be reviewed before being published?

526

MODIFY

STANDARD WORKFLOW
- 4 Do you want pages created with this form to be placed in a specific folder?

no specific folder
▼
- 5 You can optionally provide a fuller description of this form. 446
6. Click DONE button above when you have finished filling the form.

522

FIG. 26

MILLENNIA

•
•
•

CUSTOMIZE

MERGERS _ ACQUISITIONS

cancelDoneHelp

NEW FORM

1. What is the title of this form? 528

2. Template Document. Select the Microsoft Word, Excel, or Powerpoint document to use as a page template by clicking the folder icon below, and selecting the desired file. You can also drag a file from your desktop.

BROWSE 524

240

Document status:
Drag a document into this area. Click BROWSE to select one.

3. WORKFLOW. Do you want pages created with this form to be reviewed before published?

526

MODIFY

Standard Workflow

4. Do you want pages created with this form to always be placed in a specific folder?

444

No specific folder

5. You can optionally provide a fuller description of the form.

446

6. click DONE when you are finished.

FIG. 27